

TOWN OF MANCHESTER TAX CLUB ENROLLMENT AGREEMENT

If you have multiple accounts please fill out one for each account.

I, _____, as the owner and person responsible for the payment of annual property tax on my primary and legal residence located at _____, and

Identified as Map _____, Lot _____, Account # _____, in the Town of Manchester,

State of Maine, do hereby enroll in the _____ (yr.) Tax Club as established by the Inhabitants of the Town of Manchester at their _____ (yr.) Annual Town Meeting, and agree to the stated terms contained herein:

1. Membership is limited to residential taxpayers.
2. The taxpayer's account must be current, i.e., no balances due on prior year taxes.
3. Tax Club enrollment period begins July 1, thru Sept. 15.
4. Tax Club payments begin in August and end in April. The first payment is due by the end of August.
5. Tax Club payments are due on the 15th of each month.
6. The last payment and any remaining balance must be paid no later than April 30th.
7. Payments may be made in person, by mail, or online. A 5-day grace period will be allowed for receipt of timely payment.
8. Late payments will cancel enrollment in the Tax Club, thus applying interest to the unpaid balance, and may prohibit enrollment in future Tax Clubs.
9. Monthly payments will be calculated by the Tax Collector's Office and the payment coupon books will be printed after tax bills are available, normally by September 10th.

Taxpayer's Signature: _____ Date: ____/____/____

Mailing Address: _____

Telephone Number: _____

Email Address: _____

Return this document no later than the 2nd Friday in August to:

Tax Collector, Town of Manchester, PO Box 18, Manchester, ME 04351