

# Town of Manchester – SELECT BOARD

## MINUTES

06/09/2020  
ZOOM MEETNG

6:00 PM

TOWN OFFICE

MEMBERS PRESENT	Robert Gasper, Paula Thomas, Dawn Kliphan, Garry Hinkley, Doug Ide
MEMBERS ABSENT	
MEETING TYPE	SELECT BOARD
NOTE TAKER	Debora Southiere
ATTENDEES	Town Manager – E. Patrick Gilbert, Ryan Eldridge, Tyler Trask

	<b>#2 DISCUSSION – APPROVE ADDITION ARTICLES</b>	<b>TOWN MANAGER</b>
DISCUSSION	<ul style="list-style-type: none"> <li>Pat Gilbert, Town Manager prepared warrant article for the Smith Road.</li> <li>The Planning Board will be presenting the proposed changes to the Land Use Ordinance at the next meeting.</li> </ul>	
MOTION	NO MOTION NEEDED	
SECOND		
PASS/FAIL		

	<b>#3 DISCUSSION – COVID 19 STIPENDS FOR FIRE FIGHTERS</b>	<b>TOWN MANAGER</b>
DISCUSSION	<ul style="list-style-type: none"> <li>Pat Gilbert, Town Manager discussed a request of a covid 19 stipend for the fire fighters.</li> </ul>	
MOTION	Motion by Selectman Garry Hinkley to approve request	
SECOND	Second by Selectman Doug Ide	
PASS/FAIL	Motion passes 4-0-1	

	<b>#4 DISCUSSION –EXPENDING FROM CONSERVATION FUND</b>	<b>TOWN MANAGER</b>
DISCUSSION	<ul style="list-style-type: none"> <li>The Board discussed the great work that the Conservation Commission and its volunteers have done on the trails at Allen Whitney Memorial Trails.</li> <li>The Board was able to view a video of the trail.</li> <li>Selectman Hinkley and Ide stated there has been increased use of these trails due to the Covid 19 pandemic.</li> <li>The Conservation Commission has asked to spend \$1,000 for trail work.</li> </ul>	
MOTION	Motion by Selectman Garry Hinkley to approve the \$1,000	
SECOND	Second by Selectman Doug Ide	
PASS/FAIL	Motion passes 5-0	

	<b>#5 DISCUSSION – EARLY CLOSURE OF TOWN OFFICE</b>	<b>TOWN MANAGER</b>
DISCUSSION	<ul style="list-style-type: none"> <li>Pat Gilbert asked the Board for permission to close the Town Office at 4Pm., June 30<sup>th</sup> to conduct the Year End process.</li> </ul>	
MOTION	Motion by Selectman Doug Ide to approve closure	
SECOND	Second by Selectman Paula Thomas	
PASS/FAIL	Motion passes 5-0	

	<b>#6 OTHER BUSINESS</b>	
DISCUSSION	<ul style="list-style-type: none"> <li>Ryan Eldridge of Cabin Master introduced himself to the Board. Cabin Master’s is applying for a liquor license to open a tasting room at their location on Western Avenue.</li> <li>Debbie Southiere, Clerk will set up a Public Hearing for this license at the next meeting.</li> <li>Garry Hinkley introduced Tyler Trask to the Board. Tyler has been a great asset to the Conservation Commission. The Commission is asking to appoint Tyler as an Associate Member.</li> <li>Budget Committee will be meeting Wednesday evening (June 10<sup>th</sup>) via ZOOM.</li> <li>Fire Chief would like the combination to the lock at Meadow Hill Rd (Jamie’s Pond). Pat Gilbert will look into this.</li> <li>Pat Gilbert and Ann Young, Treasurer are looking into changing the Excise Tax amount in the Budget.</li> </ul>	
MOTION	Motion by Selectman Garry Hinkley to appoint Tyler Trask as Associate Member	

<b>SECOND</b>	Second by Selectman Doug Ide
<b>PASS/FAIL</b>	Motion passes 5-0

	<b>CONSENT AGENDA</b>	<b>TOWN MANAGER</b>
<b>DISCUSSION</b>	All items with an (*) are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a member of the board or a citizen so requests, in which event, the item will be removed from the consent Agenda and considered in its normal sequence on the Agenda.	
<b>MOTION</b>	Motion by Selectman Doug Ide to approve the Consent Agenda and Minutes	
<b>SECOND</b>	Second by Selectman Garry Hinkley	
<b>PASS/FAIL</b>	Motion passes: 5-0	

**ADJOURN**

<b>MOTION</b>	Motion by Selectman Paula Thomas
<b>SECOND</b>	Second by Selectman Garry Hinkley
<b>PASS/FAIL</b>	Motion passes: 4 -0 Selectman Ide left meeting early

\_\_\_\_\_  
Robert Gasper, Chairman

\_\_\_\_\_  
Paula Thomas, Vice Chairman

\_\_\_\_\_  
Doug Ide

\_\_\_\_\_  
Dawn Kliphan

\_\_\_\_\_  
Garry Hinkley

Submitted by \_\_\_\_\_ Debora Southiere, Secretary