

Article 27. To see if the Town will vote to accept the following By-Laws for the Manchester Volunteer Fire Department.

Section I. Organization

1. Officers - Seven
 - A. Chief
 - B. Deputy Chief
 - C. Assistant Chief
 - D. Captain
 - E. Three Lieutenants
 - a. First - Equipment
 - b. Second - Personnel
 - c. Third - Business (Secretary and Treasurer)
2. Firemen - Twenty-five (25)
3. Officers shall be elected by the Department at the February meeting. These officers shall be confirmed by the Board of Selectmen at their regular meeting after Town Meeting.
4. Officers for the ensuing year shall be nominated at the regular January meeting.
5. Officers shall be elected by a majority written vote of the Department present at a regular meeting.

Section II. Duties

1. Chief
 - A. He shall be in command of the entire Department at all times.
 - B. He shall preside at all meetings of the Department.
 - C. He shall prepare a monthly report to the Board of Selectmen covering the following points:
 - a. Meeting attendance
 - b. Suggestions
 - c. Purchases desired.
2. Deputy Chief and Assistant Chief
 - A. They shall give the Chief assistance at all times
3. Captain
 - A. Responsible for care of equipment
 - B. He shall keep a record of all members who attend fires and meetings

Lieutenants

- A. First Lieutenant
 - a. He shall be in charge of all equipment and inspect and/or test as per schedule set up by the Captain.
- B. Second Lieutenant
 - a. He shall keep a complete roster of all members.
 - b. He shall arrange programs for meetings.
 - c. He shall appoint a training committee.
- C. Third Lieutenant
 - a. He shall keep all the minutes of the meetings of the Department.
 - b. He shall write all correspondence pertaining to the Department.
 - c. He shall be the Treasurer of the Department.

Section III. Attendance

1. All members of the Department shall answer roll call.
2. Any member that misses three regular meetings during the year can be discharged by a vote of the members present at a regular meeting, unless he can prove satisfactory cause.

3. Any member willfully neglecting to do his duty or refusing to do so or being guilty of dishonorable conduct or being disobedient to the officers, shall be expelled by a two-thirds vote of the members present at a regular meeting of the Department.

Section IV. General Regulations

1. At all alarms of fire, all members are to report to the fire house or fire; and all firemen are to report to the officer in charge for dismissal after a fire.
2. New members to fill permanent vacancies shall be elected at any regular meeting of the Department by a majority vote of the members present.
- 8 3. Applications for membership in the Department shall be filed with the Third Lieutenant who shall keep a waiting list to be produced when a vacancy occurs.
4. Special meetings of the Department may be called by the Chief or upon written request of five members of the Department.
5. No regular or special meeting shall be held without a quorum. A. quorum is 11 members.

Section V.

1. The officer in charge at a fire shall have the power to commandeer any able-bodied person or persons to assist the regular firemen when deemed necessary.

Section VI. Provisions

1. These By-Laws may be amended or revised by a two-thirds vote of the members present at a regular or special meeting, such amendments or revisions to be presented at the next annual Town Meeting for adoption.

Section VII. Compensation

1. Each member is to be paid at the rate of one dollar (\$1.00) for each meeting attended whether regular or special.
2. Each member is to be paid the State minimum wage per hour or any part thereof for answering any legitimate fire alarm.

Section VIII. Age limit

1. Minimum age, 18 years
2. Maximum age, none

Section IX. Use of Equipment

1. No fire equipment is to be used for private or public use (except backpumps) except in an emergency due to natural disaster.
2. Any person needing the use of backpumps shall request permission from the Captain who will give out same upon the applicant's signature. Applicant is to assume all responsibility for the loss or damage to the equipment.
3. No more than twenty-five percent (25%) of the total number of backpumps shall be let out at any one time.
4. Equipment may be dispatched to other municipalities under mutual aid.

The article was moved and seconded to be accepted as read. Motion carried.

MANCHESTER VOLUNTEER FIRE DEPARTMENT

March 3, 1947

Article No. 13

To see if the Town will vote to accept the Manchester Volunteer Fire Department and grant them the use of the Hydrants.

Voted that the Town of Manchester grant the Manchester Volunteer Fire Department the use of the hydrants and that Article 13 be passed in its entirety.

Voted to rescind the vote as to granting the use of the hydrants to the Fire Department. Voted to adopt Article 13.

Town Meeting March 7, 1981

Article No. 53.

To see if the Town will vote to amend Section VII "Compensation:" of the Manchester Volunteer Fire Department By-Laws to read, "Each member is to be paid at the rate of one hour at minimum wage for each meeting attended whether regular or special".

Article read, seconded and adopted as read. Motion carried.

March 4 1968
Article 25. To see if the Town will vote to raise the sum of Nine Hundred Fifty Dollars (\$950.00) to the Town Garage and Fire Station.

It was moved and carried to raise and appropriate Nine Hundred Fifty Dollars (\$950.00).

* Article 26. To see if the Town will vote to accept the changes in the By-Laws of the Manchester Volunteer Fire Department as passed at their meeting of January 17, 1968, to wit:

Section I Paragraph I The Department will consist of 31 men (officers and members).

Section II Paragraph 3-A-I He shall be in charge of all equipment and inspect and / or test as per schedule set up by the Department
Sub-sections a-b-c-d deleted

Section VIII Paragraph 2 Each member is to be paid the State minimum wage per hour or part thereof for answering any legitimate fire alarm.

Section X Paragraph 4 (added) Equipment may be dispatched to other municipalities under mutual aid.

It was moved and carried to accept the article as read.

Article 27. To see if the Town will vote to raise and appropriate the sum of Three Hundred Dollars (\$300.00) for Civil Defense and Public Safety.

It was moved and carried to raise and appropriate Three Hundred Dollars (\$300.00).

Article 28. To see if the Town will vote to raise and appropriate the sum of Four Hundred Forty Dollars (\$440.00) for the operation of the Red Network.

It was moved and carried to raise and appropriate Four Hundred Forty Dollars (\$440.00).

Article 29. To see if the Town will vote to raise and appropriate the sum of Nineteen Hundred Dollars (\$1,900.00) for the operation of street lights and blinker for the ensuing year.

It was moved and carried to appropriate from Unappropriated Surplus Nineteen Hundred Dollars (\$1,900.00).

Article 30. To see if the Town will vote to raise and appropriate the sum of Two Hundred Ten Dollars (\$210.00) for Public Health Nursing in Manchester, said sum to be expended by the Maine Department of Health and Welfare, Bureau of Health, for local service.

It was moved and carried to raise and appropriate Two Hundred Ten Dollars (\$210.00).

Article 30. To see if the Town will vote to raise and appropriate the sum of One Thousand Three Hundred Eighty Dollars (\$1,380.00) for the rental of hydrants for the ensuing year.

It was moved and carried to appropriate from Unappropriated Surplus One Thousand Three Hundred Eighty Dollars (\$1,380.00).

TOWN OF MANCHESTER
MANCHESTER FIRE DEPARTMENT
BY-LAWS

SECTION I. Organization.

- 1. The Department will consist of 25 men (officers and members).
 - A. Chief.
 - B. Two Captains (North and South).
 - C. Three Lieutenants—one each for:
 - 1. Equipment—First.
 - 2. Personnel—Second.
 - 3. Business—Third (Secretary and Treasurer).
- 2. Officers shall be elected by the Department at the February meeting. These officers shall be confirmed by the Board of Selectmen at their first regular meeting after Town Meeting.
- 3. Officers for the ensuing year shall be nominated at the regular January meeting.
- 4. Officers shall be elected by a two-thirds written vote of the Department present.
- 5. Meetings shall be held on the third Wednesday of each month at 8:00 P.M. from October to April inclusive and 7:30 P.M. from May to September inclusive.

SECTION II. Duties.

- 1. Chief.
 - A. He shall be in command of the entire Department at all times.
 - B. He shall preside at all meetings of the Department.

- C. He shall prepare a monthly report to the Board of Selectmen covering the following points:
 - 1. Meeting attendance.
 - 2. Suggestions.
 - 3. Purchases desired.
- D. He shall designate a captain or a lieutenant to act as chief in case he must be absent from town at any time.
 - 2. Captains.
 - A. They shall give the Chief assistance at all times.
 - B. They shall act as Chief when called upon.
 - 3. Lieutenants.
 - A. First Lieutenant.
 - 1. He shall be in charge of all equipment.
 - a. Test all fire hose under pressure once each year.
 - b. Check all other equipment once each 6 months.
 - c. Check resuscitator once every month.
 - d. Change hose location once each month.
 - B. Second Lieutenant.
 - 1. He shall keep a complete roster of all members.
 - 2. He shall keep a record of all members who attend fires and meetings.
 - 3. He shall arrange programs for meetings.
 - 4. He shall arrange training courses for the purpose of increasing the efficiency of the Department.

C. Third Lieutenant.

1. He shall keep all the minutes of Department meetings.
2. He shall write all correspondence pertaining to the Department.
3. He shall make up payroll sheets.

SECTION III. Appointed men.

1. The Chief shall appoint the following after due training and experience.

- A. Drivers.
- B. Pumps.
- C. Hydrant men.
- D. Nozzle men.

SECTION IV. Attendance.

1. All members of the Department shall answer roll call at the regular monthly meeting of the Department.
2. Any member not attending three regular meetings in year shall be discharged by a two-thirds vote of the members present unless he can prove satisfactory cause.
3. Any member willfully neglecting to do his duty or refusing to do so or being guilty of dishonorable conduct or being disobedient to the officers shall be expelled by a two-thirds vote of the members present at a regular meeting of the Department.

SECTION V. General Regulations.

At all alarms of fire all members are to report to the fire house or fire, and all firemen are to report to the officer in charge for dismissal after a fire.

New members to fill permanent vacancies shall be elected at any monthly meeting of the Department by a two-thirds vote of the members present.

Please Bring This Report to Town Meeting

3. Applications for membership in the Department shall be filed with the Third Lieutenant who shall keep a waiting list to be produced when a vacancy occurs.
4. Special meetings of the Department may be called by the Chief or upon written request of five members of the Department.
5. Eleven members shall constitute a quorum at all meetings.

SECTION VI. Additional help.

1. The officer in charge shall have the power to commandeer any able-bodied person or persons to assist the regular firemen when deemed necessary.

SECTION VII. Provisions.

1. These By-Laws may be amended or added to by a two-thirds vote of the members of the Department at a regular meeting or special meeting, such amendments or additions to be presented at the next annual town meeting for adoption.

SECTION VIII. Compensation.

1. Each member to be paid at the rate of (\$1.00) one dollar for each meeting attended whether regular or special.
2. Each member to be paid at the rate of (\$1.00) one dollar per hour or part thereof for answering any legitimate fire alarm.

SECTION IX. Age limit.

1. Minimum age, 18 years.
2. Maximum age, none.

SECTION X. Use of equipment.

1. No fire equipment to be used (except backpumps) except in emergency due to natural disaster.

Please Bring This Report to Town Meeting